



**Tehama eLearning Academy**  
**GOVERNANCE COMMITTEE MEETING**  
 Meeting Minutes  
**June 16, 2022**

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Michelle Barnard, Lourie Larcade, Shelly Poliak, Jenna Gregory, and Trey Nichols were present.

<b>1. Call to Order</b>	<b>Sarah Smith called to order at 3:31 pm</b>
<b>2. Roll Call</b>	Present: Sarah Smith, Linda Houchins, Cindy Woolbert
<b>3. Consent Agenda</b> 3.1 Approval of Agenda  3.2 Approval of 4/14/22 Minutes  3.3 Approval of 6/9/22 Minutes	Linda moved to approve the 6/16/22 Agenda, Cindy seconded. None opposed. Motion carried.  Linda moved to approve the minutes from 4/14/22, Cindy seconded. None opposed. Motion carried.  Linda moved to approve the 6/9/22 minutes, Cindy seconded. None opposed. Motion carried.
<b>4. Audience with Groups and/or Individuals to Speak</b>	None.
<b>5. Administrator Report</b>	29 graduates, 52% completed CT Pathway, 48% College & Career Ready. Summer school until July 14th: Credit Recovery, Eng 101, Gym. Starting next school year with approximately 125 students. Next year is our last year with Odysseyware. First day of school is August 11, 2022. About 50% of our students invited to Summer School are already active. BrightThinker Curriculum (on PLP) adding a read aloud feature.
<b>6. New Business</b> 6.1 Adult School Update  6.2 Revised Calendar	Adult school retired-teacher retired, so we needed to restructure the Adult Ed budget. We had to request additional budget from Cal-Works. And they approved it. We are working on hiring a part time (4 hrs a day) teacher for the Adult Education program. Sarah mentioned to Shelly that a component of the job description needs to be adjusted.  Linda moved to approve the revised 22-23 School Calendar, Cindy seconded. None opposed. Motion carried

6.3 Approval of A-G	Linda moved to approve, Cindy seconded.
6.4 22-23 Cert. Short Term Salary Schedule	Linda moved to approve. Cindy seconded.
6.5 Change in Position of Lisa Lynch	Lisa Lynch has been filling in our front desk position, and is now being advanced to Administrative Assistant position, as she's taken on much more duties. She'll be full time now.
6.6 JJC Engagement Specialist MOU	Engagement Specialist will be providing up to 10 hrs per week of services to JJC. Linda moved to approve, Cindy seconded.
6.7 JJC School Counselor MOU	School Counselor will continue to provide the same services up to 10 hrs per week to JJC. Linda moved to approve, Cindy seconded.
6.8 Building Lease MOU	Linda moved to approve, Cindy seconded
6.9 EPA Budget	Linda moved to approve, Cindy seconded
<b>7. Old Business</b>	
7.1 Approval of 22/23 LCAP	No Changes. Linda moved to approve, Cindy seconded
7.2 Original Budget 22-23	No changes. Linda moved to approve, Cindy seconded.
<b>8. Governing Committee Discussion</b>	
8.1 Meeting dates for next year	Michelle Barnard suggested moving the dates in June a week earlier. Lourie Larcade would rather keep them as they were, because getting them together by June 8th is a short turn around for LCAP & Budgets. Sarah Smith suggested moving the Special Meeting to June 12, 2023 and the Regular Meeting for June 15th, 2023.
<b>10. Adjournment</b>	There being no further business, the meeting was adjourned at <b>4:01 pm</b>
<b>Next Meeting:</b>	<b>August 18, 2022</b>